



Leaders Helping Leaders



OMGMA Annual Membership Business Meeting

Date: Thursday, April 18, 2024

Time: 4:45 PM – 5:30 PM pacific

Location: Hilton Portland Downtown – Portland, Oregon

Called by: Oregon MGMA President - Charleen Hall, CMPE

Meeting Agenda:

4:45 PM

- **Welcome and Opening Announcements** – Charleen Hall, CMPE
 - Introduction of current Board
- **Approval of the meeting minutes** – Brenda Anderson, CMPE
 - Annual Member Business Meeting – May, 8, 2023
- **Review of Financial Reports** – Donna Duval, FACMPE
 - Statements thru December 31, 2023

5:00 PM

- **MGMA State Affiliation Updates** – Charleen Hall, CMPE and Debra Bartel, FACMPE
- **Items to be ratified by the membership** – Charleen Hall, CMPE
 - Slate of Officers – term 2024-2025
 - New administrative term starts July 1, 2024
- **Recognition of Incoming President** – Charleen Hall, CMPE
- **Recognition of Outgoing President** – Debra Bartel, FACMPE
- **Good of the Order – Membership**

5:30 PM

- **Adjournment** – Debra Bartel, FACMPE



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OMGMA Annual Membership Business Meeting

Date: Monday, May 8, 2023

Time: 4:15 PM – 5:00 PM pacific

Location: Greater Tacoma Convention Center, Tacoma, Washington

Called by: Oregon MGMA President, Pam Colburn, FACMPE

Meeting Agenda:

4:15 PM

[Zoom call started and recorded for members attending virtually. Board meeting was recorded.](#)

- **Welcome and Opening Announcements – Pam Colburn, FACMPE**
 - Introduction of current Board
- **Committee Updates**
 - **Membership** – Jamie O’Hollaren
 - Introduction email is being sent to new members monthly. Communication lists benefits of membership.
 - Association has offered a Give One Program (free one-year membership referral available to those who qualify for Active membership). Program has increased number of new members joining. Objective is new members find value and pay for membership at the end of their first year. Membership committee would like to continue this program in future years.
 - **Education:**
 - **MTOs** – Pam Colburn- (Manager Time Out Meetings)
 - Provides opportunity to go outside of the community and support members with outreach and education. This past term Oregon MGMA held MTOS in Bend and Eugene. Will be holding in Grand Pass on June 9th and Portland Metro in November, date TBD. MTOs provide lunch, educational speakers, networking and are sponsored by Partners
 - **2024 PNW MGMA Conference** – Charleen Hall
 - Save the Date: 2024 conference will be in Portland, Oregon April 17-19. Will be hosting with Washington State MGMA again.
 - **Partners/Exhibitors** – Charleen Hall
 - This Committee’s job is to reach out to exhibitors, educate on benefits of becoming a Partner, foster financial support for Oregon MGMA and encourage exhibiting at our conferences to build connections with members and in support of our educational programs.
 - **ACMPE** – Lauren Harris
 - **Recent activity:**
 - Held ACMPE breakfast at this year’s conference.
 - Serves on national ACMPE committee
 - Hosts monthly support group for those working toward certification
 - **Social Media/Marketing** – Lauren Harris
 - Deb Bartel serves as chair of this committee and will be looking for a new chair to take over as she will be moving into the President-Elect position. Please contact OMGMA if you are interested.
 - **Legislative** – Christi Siedlecki
 - This committee liaisons with the national MGMA government affairs and provides feedback and guidance. This committee also liaisons with OMA to stay on top of current legislative issues in our state affecting medical practices. Regular meetings occur with our legislative partners.



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4:45 PM

- **Approval of the meeting minutes – Donna Duval, FACMPE**
 - Annual Member Business Meeting – May, 18, 2022
 - Meeting minutes reviewed with those in attendance
 - Lauren Harris made a motion to approve the meeting minutes as presented. Motion seconded by John Perry,
 - No opposition. Motion Approved.

- **Review of Financial Reports – Donna Duval, FACMPE**
 - Statements thru December 31, 2022
 - Financial reports reviewed with those in attendance
 - Call for questions
 - Question: Why do we share a conference with Washington MGMA every year instead of every other year, hosting our own conferences in those years?
 - Response: While that was the discussed strategy for Oregon MGMA moving into 2020, Covid changed the conference landscape. Review of historic conference financials showed that Oregon MGMA hosted conferences didn't make much of a net profit or took a net loss as far back as 2017. The conferences hosted jointly with Washington State MGMA have consistently brought in significant net profit to our association. This income helps pay for annual business expenses, especially as we are rebuilding post-covid. Sponsor/Exhibitor feedback has been that the jointly hosted conference is preferred and an easier sell to their marketing teams.
 - Income insights:
 - Overall membership/revenue continues to be down
 - Working to rebuild membership post-covid
 - Historic income achieved in 2022 from the Spring Conference
 - Attributed to great Sponsorship/Exhibitor support, very low contracted venue financial commitments, incentive provided by Travel Portland to host our conference in Portland, and due to a mistake by the venue we were able to negotiate back a significant credit due to the disruption caused during the conference
 - Historic net profit realized from the 2022 conference is attributed to the strong overall financial position at the end of the year

- **Items to be ratified by the membership – Pam Colburn, FACMPE**
 - Slate of Officers – term 2023-2024-
 - Board Administrative term will start July 1, 2023
 - Review of nominees and recommended Slate of Officers
 - Call for questions (none)
 - Christie Siedlecki made a motion to approve the Slate of Officers/new nominees as presented. Motion seconded (member name not recorded).
 - No opposition. Motion Approved.

- **Recognition of Incoming President – Pam Colburn, FACMPE**
 - Pam Colburn introduced incoming President, Charleen Hall to those in attendance.

- **Recognition of Outgoing Immediate Past President – Pam Colburn, FACMPE**
 - Charleen Hall thanked Pam Colburn for her services to the members while serving on the Oregon MGMA Board. Pam Colburn was presented with a gift and plaque.



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- **Good of the Order – Membership**

- Pam Colburn opens room for questions and comments.
- Comment regarding financials: We should review more than one year worth of financial reports she also mentions how the leadership expense column has increased from 2021 to 2022.
 - Noted:
 - Multiple years of Oregon MGMA financials are housed on the members only section of our website for review.
 - The Oregon MGMA Board was unable to meet in-person throughout 2020 or 2021 due to covid restrictions on gatherings. In 2022 the Board was able to return back to in-person meeting, which do come with costs associated re: Board Travel and general meeting expenses. Additionally, Oregon MGMA has historically supported Board Members in their roles by supporting travel to the national MGMA state leaders conference/national MGMA conference. This conference was not offered in 2020 or 2021. In 2022 this conference came back with the location being Boston, MA. The Boston local came with overall higher travel costs. The 2023 conference will be held in Nashville and we have budgeted for lower travel expenses.
- Comment the timing of the membership meeting this year is preferred over holding it on the last day of the conference or first thing in the morning.
- Pam Coburn recognizes Past Presidents in attendance.
- Raffle Drawing held at close of conference – 4 members in attendance we awarded a \$50 gift card.

5:00 PM

- **Adjournment – Pam Colburn, FACMPE**

- Meeting adjourned.



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March 19, 2024

Dear Members of the Oregon MGMA,

The nominating committee respectfully submits the following slate of officers for the new 2024-2025 administrative term. This slate includes the recommended nominations for new additions/new positions within the Board for ratification by the membership during the April 18, 2024, Annual Membership Business Meeting. This meeting will take place in person, 4:45 PM – 5:30 PM at the Hilton Portland Downtown. Board term runs July 1 to June 30 annually.

Slate of Officers: Oregon MGMA Board administrative term 2024-2025

Executive Committee

Immediate Past President (1yr)
Charleen Hall
2022-2025

President (1 yr)
Debra Bartel
2023-2026

Treasurer (odd 2 yr term)
Greg Sarish***
2024-2025 - mid-term appt.

*appointed by OMGMA Board to fill mid-term vacancy

President Elect (1 yr)
Donna Duval**
2024-2027

Secretary (even 2 yr term)
Brenda Anderson
2023-2025

Directors

Director 1 (odd 2 yr term)
Michelle Corn
2023-2025

Director 2 (even 2 yr term)
Jeanette Schacher*
2024-2026

Director 3 (odd 2 yr term)
Michael Crandall***
2024-2025 - mid-term appt.

*appointed by OMGMA Board to fill mid-term vacancy

Director 4 (even 2 yr term)
Kim Tyree*
2024-2026

Director 5 (odd 2 yr term)
Jamie O'Hollaren, MA, FACMPE
2021-2023, 2023-2025

Director 6 (even 2 yr term)
Kristina Keith*
2024-2026

Director 7 (odd or even 2 yr term)
Terri Molin
2023-2025

ACMPE Forum Representative: Sarah Scott

***Denotes new addition to the Board - for ratification by the membership**

****Denotes new position within the Board - for ratification by the membership**

*****Denotes appointment by the OMGMA to fill a mid-term vacancy**

Respectfully Submitted,

2024 Nominating Committee

Chair: Pam Colburn, FACMPE
Charleen Hall, CMPE
Debra Bartel, FACMPE