



## Leaders Helping Leaders



### OMGMA Annual Membership Business Meeting

**Date:** Wednesday, May 18, 2022

**Time:** 4:00 PM – 5:00 PM pacific

**Location:** Holiday Inn Columbia Riverfront, Portland, Oregon

**Called by:** Oregon MGMA President, Janet Mossman, FACMPE

**Run by:** Oregon MGMA President Elect, Pam Colburn, FACMPE

#### Meeting Agenda:

4:00 PM

- Welcome and Opening Announcements – Pam Colburn, FACMPE

4:10 PM

- Approval of the meeting minutes – Jenna Wiltfong, CMPE
  - Annual Member Business Meeting – Virtual Format, May 27, 2021
- Review of Financial Reports – Rachel O’Brien, MBA, BS, RN
  - Statements thru December 31, 2021
- Items to be ratified by the membership – Greg Sarish, MBA
  - Slate of Officers – term 2022-2023
    - term starts July 1, 2022
- Recognition of New President – Greg Sarish, MBA
- Other Business
- Good of the Order - Membership

5:00 PM

- Adjournment – Pam Colburn, FACMPE

## Oregon Medical Group Management Association

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### Annual - MEMBERSHIP MEETING MINUTES

Date: May 27, 2021

Meeting held virtually via GoToWebinar Platform

48 members were in attendance

OMGMA Executive Director, Mindy Zaubi provided a review for using GoToWebinar, asking of questions or commenting during the meeting and for submission of member votes for recording purposes.

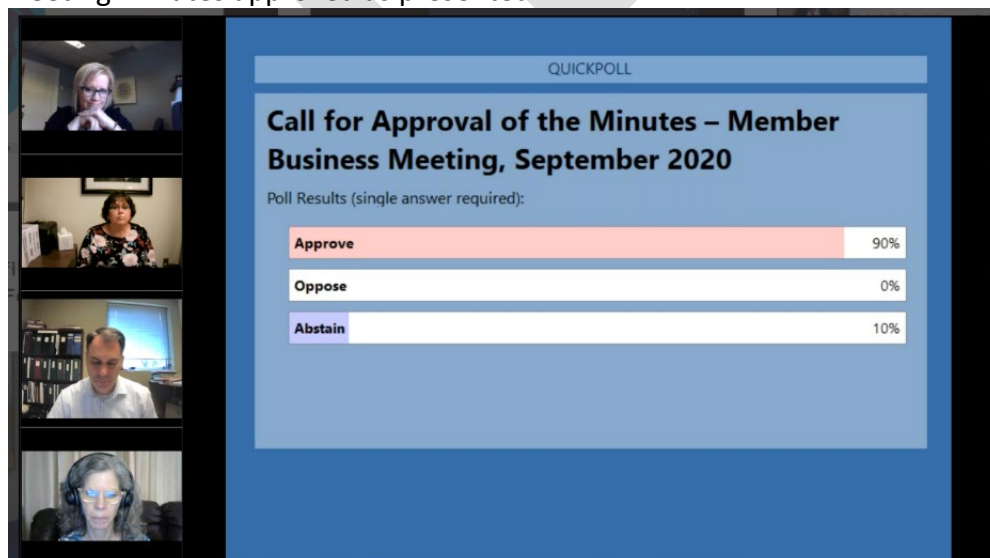
**Meeting Called to Order:** by Christi Siedlecki at 2:33 PM

**Welcome and Opening Announcements:** by Greg Sarish

Greg welcomed participating members. Greg Sarish announced national MGMA will be hosting an in-person annual meeting in October 2021 in San Diego, CA. Greg Sarish introduced the Executive Board Members. Greg Sarish provided an updated on the special members meeting which took place on May 5, 2021. During this meeting the OMGMA bylaws revisions were presented and unanimously approved by the members in attendance. The revised bylaws are posted for members to review at our website, [www.omgma.com](http://www.omgma.com) / Members Only.

**Review of the Minutes:** by Jenna Wiltfong, OMGMA Secretary.

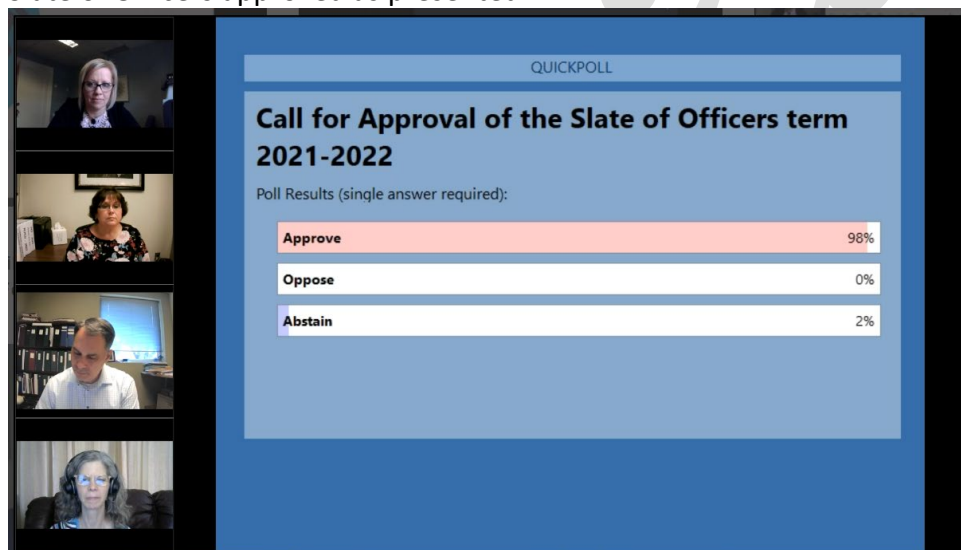
Jenna Wiltfong called for edits or questions on the Annual Membership Meeting Minutes from September 2020. Charleen Hall commented the meeting minutes looked good. Janet Mossman made a motion to approve the minutes as presented. Motion seconded by Christi Sidelecki. Call for edits or questions. No edits or questions were submitted. Virtual voting launched for members. Meeting Minutes approved as presented.



**Financial Report:** by Janet Mossman

Janet Mossman reviewed the Balance Sheet and Profit and Loss statements through December 31, 2020. Of note: Balance Sheet shows a -\$2,214.04 balance year over year and stands at \$146,656.54. Of note: covid certainly presented huge challenges for the association in the past year. However, the association is fortunate to have saved for a rainy day and we were able to get out of 2020 venue conference contracts without losing deposits. We held a successful Fall 2020 virtual conference in lieu of the in-person conference, which was very well attended. This virtual conference provided some much-needed revenue for the association. Overall membership revenue in 2020 was slightly down year-over-year. Greg Sarish noted that while revenues were down in 2020, expenses were also down. This helped OMGMA's overall financial position during a challenging time. We were very fortunate OMGMA's overall losses were modest. Janet Mossman called for questions or comments on the financial reports. No questions or comments submitted.

**Nominating Committee:** Christi Siedlecki, introduced the nomination committee members which included Christi Siedlecki, Greg Sarish and Camille Soleil. Christi Siedlecki reviewed the recommended Slate of Officers for approval. Jeff Baird made a motion to approve the Slate of Officers as presented. Lana Giacomelli seconded the motion. Call for questions or comments. Carolyn Brubaker asked if the Board was planning to fill the noted vacant positions. Christi Siedlecki responded: No, we did not have any additional applicants to fill these positions. Carolyn Brubaker stated that she would be willing to help if needed. Greg Saris reminded the members that if any of our members are interested in dipping their toes in the OMGMA volunteer pool, to email interest to Mindy Zaubi ([main@omgma.com](mailto:main@omgma.com)). Outside of serving on the Board we have committees who are always looking for help. No further questions or comments. Virtual voting launched for members. Slate of Officers approved as presented.



**Recognition of New President:** Greg Sarish introduced the incoming Oregon MGMA President, Janet Mossman. Janet Mossman brings almost three decades of healthcare administration experience and 9 years as an Oregon MGMA member. Greg Sarish thanked Christie Siedlecki for her years of service and work on the Oregon MGMA Board on behalf of the members.

**Other Business:** Janet Mossman took a moment to thank the members for making Oregon MGMA such a supportive group. Janet Mossman asked the members to advocate on behalf of Oregon

MGMA to keep our association growing and strong. Janet Mossman tasked everyone in the meeting to advocate Oregon MGMA membership to at least 3 colleagues in the coming year

**Good of the Order:** Jeff Baird noted it is amazing we were able to gather 40+ members on our virtual membership business meeting. Charleen Hall, Pam Colburn and Jamie O'Hollaren noted they are honored to serve the members on the Board of Directors in the coming year. Lana Giacomelli congratulated the new Board and thanked the outgoing board for their service to guide the association during a challenging time.

**Adjournment:** Janet Mossman adjourned the meeting at 3:02 PM

Submitted by,

Mindy Zaubi  
OMGMA Executive Director

## OMGMA

## Balance Sheet

As of December 31, 2021

	TOTAL		
	AS OF DEC 31, 2021	AS OF DEC 31, 2020 (PY)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
1200 US Bank - Money Market	117,505.02	117,493.35	11.67
1300 US Bank - General Checking	18,329.98	27,883.79	-9,553.81
<b>Total Bank Accounts</b>	<b>\$135,835.00</b>	<b>\$145,377.14</b>	<b>\$ -9,542.14</b>
Other Current Assets			
Uncategorized Asset	684.50	684.50	0.00
<b>Total Other Current Assets</b>	<b>\$684.50</b>	<b>\$684.50</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$136,519.50</b>	<b>\$146,061.64</b>	<b>\$ -9,542.14</b>
<b>TOTAL ASSETS</b>	<b>\$136,519.50</b>	<b>\$146,061.64</b>	<b>\$ -9,542.14</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Scholarship Account	7,058.00	7,058.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$7,058.00</b>	<b>\$7,058.00</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$7,058.00</b>	<b>\$7,058.00</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$7,058.00</b>	<b>\$7,058.00</b>	<b>\$0.00</b>
Equity			
2500 Retained Earnings	20,962.82	23,771.86	-2,809.04
3000 Opening Bal Equity	118,040.82	118,040.82	0.00
Net Income	-9,542.14	-2,809.04	-6,733.10
<b>Total Equity</b>	<b>\$129,461.50</b>	<b>\$139,003.64</b>	<b>\$ -9,542.14</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$136,519.50</b>	<b>\$146,061.64</b>	<b>\$ -9,542.14</b>

## OMGMA

## Profit and Loss

January - December 2021

	TOTAL		
	JAN - DEC 2021	JAN - DEC 2020 (PY)	CHANGE
Income			
4090 MEMBERSHIP			
3100 ACTIVE	22,170.00	22,395.00	-225.00
3200 Partners	13,260.00	9,680.00	3,580.00
<b>Total 4090 MEMBERSHIP</b>	<b>35,430.00</b>	<b>32,075.00</b>	<b>3,355.00</b>
FEES			
3300 SPRING CONFERENCE-PROFIT SHARE	3,200.64		3,200.64
3400 FALL CONFERENCE-MEMBERS		0.00	0.00
3500 FALL CONFERENCE-VENDORS		-2,450.00	2,450.00
3600 JOB BLOG	2,850.00	1,400.00	1,450.00
3900 Webinar Registration	236.00	400.00	-164.00
4000 Virtual Conference Net Profit Share		10,712.95	-10,712.95
4091 MTO	3,250.00	3,850.00	-600.00
<b>Total FEES</b>	<b>9,536.64</b>	<b>13,912.95</b>	<b>-4,376.31</b>
INTEREST			
3900 Interest	11.67	520.80	-509.13
<b>Total INTEREST</b>	<b>11.67</b>	<b>520.80</b>	<b>-509.13</b>
Uncategorized Income	400.00		400.00
<b>Total Income</b>	<b>\$45,378.31</b>	<b>\$46,508.75</b>	<b>\$ -1,130.44</b>
<b>GROSS PROFIT</b>	<b>\$45,378.31</b>	<b>\$46,508.75</b>	<b>\$ -1,130.44</b>
Expenses			
6230 Licenses and Permits	50.00	50.00	0.00
6270 Professional Fees			
7810 Legal Fees	948.69		948.69
7820 Secretarial	36,542.00	39,864.00	-3,322.00
7840 Accounting	1,255.49	1,545.91	-290.42
<b>Total 6270 Professional Fees</b>	<b>38,746.18</b>	<b>41,409.91</b>	<b>-2,663.73</b>
6500 MTO Expenses	1,900.00	750.00	1,150.00
Bank Service Charges			
4100 Credit Card Fees	1,083.94	1,608.79	-524.85
Returned Checks		27.70	-27.70
<b>Total Bank Service Charges</b>	<b>1,083.94</b>	<b>1,636.49</b>	<b>-552.55</b>
Dues and Subscriptions	965.26	1,262.35	-297.09
Fall Conference			
6100 Advertising		420.00	-420.00
6130 Conference expenses		0.00	0.00
6150 Hotel Accomodations		-5,000.00	5,000.00
Site Visit		384.62	-384.62
<b>Total Fall Conference</b>		<b>-4,195.38</b>	<b>4,195.38</b>

## OMGMA

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## Profit and Loss

January - December 2021

	TOTAL		
	JAN - DEC 2021	JAN - DEC 2020 (PY)	CHANGE
General Operating Expense			
7100 Dues & Memberships	66.42		66.42
7140 Postage	59.83	65.20	-5.37
7150 Software	119.88		119.88
7160 Telephone	508.75	484.75	24.00
7170 Web Site	2,728.74	2,512.98	215.76
7180 Board Shirts	652.96		652.96
7190 Outreach / Sponsorship	170.29	88.00	82.29
Mailbox	129.33	121.33	8.00
<b>Total General Operating Expense</b>	<b>4,436.20</b>	<b>3,272.26</b>	<b>1,163.94</b>
Insurance			
7210 Liability Insurance	1,225.00	1,225.00	0.00
<b>Total Insurance</b>	<b>1,225.00</b>	<b>1,225.00</b>	<b>0.00</b>
Leadership Education			
7370 MGMA SLC Meeting Expenses	1,614.94	1,293.88	321.06
7400 Board Meeting Expense	363.62	55.00	308.62
7430 President	3,000.00		3,000.00
<b>Total Leadership Education</b>	<b>4,978.56</b>	<b>1,348.88</b>	<b>3,629.68</b>
Membership Expense		40.00	-40.00
7515 Webinars	260.31	217.00	43.31
7530 Renewal Notices	180.00		180.00
<b>Total Membership Expense</b>	<b>440.31</b>	<b>257.00</b>	<b>183.31</b>
Spring Conference			
7730 Conference Expenses	695.00		695.00
<b>Total Spring Conference</b>	<b>695.00</b>		<b>695.00</b>
Unapplied Cash Bill Payment Expense		2,301.28	-2,301.28
Uncategorized Expense	400.00		400.00
Virtual Conference			
Capital Investment		0.00	0.00
<b>Total Virtual Conference</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>\$54,920.45</b>	<b>\$49,317.79</b>	<b>\$5,602.66</b>
NET OPERATING INCOME	<b>\$ -9,542.14</b>	<b>\$ -2,809.04</b>	<b>\$ -6,733.10</b>
NET INCOME	<b>\$ -9,542.14</b>	<b>\$ -2,809.04</b>	<b>\$ -6,733.10</b>



## Leaders Helping Leaders



April 18, 2022

Dear Members of the Oregon MGMA,

The nominating committee respectfully submits the following 2022-2023 slate of officers for approval by the membership during the May 18, Membership Business Meeting. Board term runs July 1 to June 30 annually.

<b>Position</b>	<b>Member</b>	<b>Term</b>
<b>EXECUTIVE BOARD</b>		
President	Pam Colburn, FACMPE	2021-2024
President Elect	Charleen Hall, CMPE	2022-2025
Immediate Past President	Janet Mossman, FACMPE	2020-2023
Treasurer	Rachel O'Brien, MBA, BS, RN	2019-2023
Secretary	Donna Duval, FACMPE	2022-2024
<b>DIRECTORS</b>		
Director 1	VACANT	2021-2023
Director 2	***Rondyann Gerst, CMPE, CPC, CRHCP	2022-2024
Director 3	**Lauren Harris, FACMPE	2021-2023
Director 4	*Debra Bartel, FACMPE, CRHCP	2022-2024
Director 5	**Jamie O'Hollaren, MA, CPPM, CMM	2021-2023
Director 6	VACANT	2020-2022

\*New addition to the Oregon MGMA Board

\*\*Completing current 2-year term

\*\*\*Starting new 2-year term

*Respectfully Submitted,*

*2022 Nominating Committee*

Greg Sarish, MBA

Janet Mossman, FACMPE

Rachel O'Brien, MBA, BS, RN